## 3 Step Prep to Migrate to MyLO

This is your chance to prioritize new projects and purge old info from your site!

Less content is better! Most users skim your pages and spend an average of 2.5 minutes on your website.

- Make a spreadsheet listing all your pages, including the url
- Review your pages and eliminate which ones have old info and don't need to be migrated (for example, old events, old announcements, old voter guides or old recommendations from elections over two years ago)



3. Review our MyLO Quick Start Guide to make sure you have all need info to start your migration when notified that your site is ready.

Remember – a website is never done! It is an ongoing project that requires daily care and feeding!

More questions? Just ask us! MyLO@lwvc.org or call 916-442-7215